



Dear parent/guardian,

*Westall Primary School* is looking forward to another great year of teaching and learning and would like to advise you of *Westall Primary School* 's voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to build and stock an extensive school library, provide computers and ipads to all learning areas, provide a range of STEM activities and resources and a great sport program!

In 2022 the school is also looking to resource an extensive phonics program to enhance students' reading development!

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Peter Jeans  
Principal

Melissa Shelley  
School Council President

# PARENT PAYMENTS POLICY - ONE PAGE OVERVIEW

## FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.

## PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

<b>Curriculum Contributions</b>	<b>Other Contributions</b>	<b>Extra-Curricular Items and Activities</b>
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

## FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.

## SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

## Year 1/2

<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	<b>Amount</b>
<p><i>Year 1/2 classroom consumables, materials &amp; equipment</i></p> <ul style="list-style-type: none"> <li>Classroom - e.g. photocopied worksheets, pens, erasers, glue, rulers, workbooks, coloured pencils, highlighters, textas, etc (\$90) - see attached list</li> <li>Enquiry – paint, crayons, canvas, glitter, coloured paper (\$30)</li> <li>STEM – straws, pegs, batteries, cotton-balls, etc (\$15)</li> <li>Numeracy – blocks, graph paper, rulers, compasses, protractors, numeracy trolley materials (\$15)</li> <li>Literacy – Phonics books class sets (\$15)</li> <li>Sports – equipment, balls, bats, other equipment (\$15)</li> </ul>	\$180
<p><i>Year 1/2 Online Subscriptions</i></p> <ul style="list-style-type: none"> <li>PAT testing (Maths/English)</li> </ul>	\$10
<ul style="list-style-type: none"> <li>Year 1/2 ICT Devices – provision of devices from the shared classroom sets</li> </ul>	\$35
<b>Other Contributions</b> - for non-curriculum items and activities	<b>Amount</b>
<ul style="list-style-type: none"> <li>School Sports Victoria membership, Network Sports Association</li> </ul>	\$5
<ul style="list-style-type: none"> <li>First aid equipment</li> </ul>	\$10
<ul style="list-style-type: none"> <li>School grounds maintenance and improvements</li> </ul>	\$20 /\$50 /\$100
<ul style="list-style-type: none"> <li>Building maintenance</li> </ul>	\$20 /\$50 /\$100

### Extra-Curricular Items and Activities

Westall Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return this to the school by *[date]*.

<b>Extra-Curricular Items and Activities</b>	<b>Amount</b>	<b>Purchase</b> (Please tick)
<i>School magazine/ yearbook</i>	\$20	
<b>Total Extra-curricular Items and Activities</b>	<b>\$</b>	

### Financial Support for Families

Westall understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- flexible payment arrangements

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

The Business Manager

Ph: 03 956 8964 | Email: [Westall.ps@education.vic.gov.au](mailto:Westall.ps@education.vic.gov.au)

### Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

### Payment methods

QKR, Credit Card, Centrepay, Cash, Direct Deposit, EFTPOS

### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

<b>Grade 1/2 Classroom Requisites</b>
Writer Scrapbook 70gsm 96pg 330x240mm Red
Writer Premium Writing Book 24mm Dotted Thirds 70GSM 64pg 330x240mm Turtle
Writer Premium Writing Book 18mm Dotted Thirds 70GSM 64pg 330x240mm Monkey
Writer Premium Mega Activity Maths Book 10mm Grid 64pg 330x240mm Wonder 5
Writer Premium Story Book 24mm Plain/Dotted Thirds 100gsm 64pg 330x240 Telephone
Writer Premium Story Book 18mm Plain/Dotted Thirds 100gsm 64pg 330x240 Pencil
WRITER A4 EXAM PAPER Portrait 24mm Dotted Thirds, Ruled 2 Sides, Rm500
WRITER A4 EXAM PAPER Portrait 18mm Dotted Thirds, Ruled 2 Sides, Rm500
MARBIG DISPLAY BOOK REFILLABLE 20 POCKET A4 CLEAR/BLUE
MARBIG DOCULOPE WALLET BUTTON CLOSURE A3 CLEAR
Bostik Glu Stik 35g
Celco School Scissors 135mm
STAEDTLER NATURAL JUMBO TRIANGULAR writing pencils (pk 72) 6 pks needed
STAEDTLER NORIS COLOUR TRIANGULAR PK12
Artline Supreme Whiteboard marker bullet 1.5mm black
STAT CLIPBOARD MASONITE WIRE CLIP FOOLSCAP
FABER-CASTELL GRIP TRIANGULAR COLOUR MARKER 1.0MM ASSORTED PACK 10
FABER-CASTELL JUMBO TWIST CRAYONS ASSORTED BOX 12
MARBIG METAL PENCIL SHARPENER 2 HOLE
Crayola Colours of the World Crayons (24pk)
Crayola Colours of the World Pencils (24pk)
Crayola Colours of the World Markers (24pk)
Teachables Lined Whiteboards - Pack 30
Teachables Alphabet Whiteboard Cursive font - Pack 30
Teachables Handwriting Whiteboards - Pack 30
Teachables 10mm Grid Whiteboard Double-sided - Pack 30
Teachables Numberline Pack - set of 30
Two-colour counters Yellow and Blue 1000pc
Simfit Cubes 2000 pieces in storage box
Translucent Round Counters 19mm 1000pc
six sided 1-6 dot dice - 100 pieces in a jar
10 sided place value dice - units 0-9 set of 100 in a jar
Cardboard White Sentence Strips 10x60cm Pack of 100